



MATCO FOODS LIMITED

POSTAL BALLOT PAPER

Ballot paper for voting through post for the Special Business at the scheduled Annual General Meeting to be on Saturday, October 28, 2023, at 11:30 a.m. at Institute of Cost and Management Accountants of Pakistan, Seminar Room, ICMA Pakistan Building ST-18/C, ICMAP Avenue, Block 6, Gulshan-e-Iqbal, Karachi 75300. Website: www.matcofoods.com.

Folio/CDS Account Number		
Name of Shareholder/Proxy Holder		
Registered Address		
Number of Shares Held		
CNIC/Passport No. (in case of foreigner) (copy to be attached)		
Additional information and enclosures (in case of representative of body corporate, corporation, and Federal Government)		
Name of Authorized Signatory		
CNIC/Passport No. (in case of foreigner) of Authorized Signatory (copy to be attached)		
Agenda Item # 5 “Resolved by way of special resolution that the Matco Foods Limited be and is hereby authorized to circulate its Annual Audited Financial Statements, to the members of the Company through QR enabled code and weblink, instead of CD/DVD/USB, in accordance with S.R.O. 389(I)/2023 dated March 21, 2023, issued by SECP.” “Further Resolved that the Chief Executive, Directors, or Company Secretary of the Company be and are hereby singly authorized to do all acts, deeds, and things, take or cause to be taken all necessary actions to comply with all legal formalities and requirements and file necessary documents, as may be necessary or incidental for the purpose of implementing this resolution.”		
Instructions For Poll		
1. Please indicate your vote by ticking (✓) the relevant box.		
2. In case, if both the boxes are marked as (✓), your poll shall be treated as “Rejected”.		
I/we hereby exercise my/our vote in respect of the above resolution through ballot by conveying my/our assent or dissent to the resolution by placing a tick (✓) mark in the appropriate box below:		
Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
Agenda Item # 5		

NOTES:

1. Dully filled ballot paper should be sent to the Chairman, B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi 75340, or email at corporate@matcofoods.com.
2. A copy of CNIC / Passport (in case of a foreigner) should be enclosed with the postal ballot form.
3. Ballot paper should reach the Chairman within business hours by or before October 27, 2023, one day before the Annual General Meeting. Any postal ballot received after this date, will not be considered for voting.
4. The signature on the ballot paper should match with the signature on the CNIC.
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, or over-written poll paper will be rejected.
6. In case of a representative of a body corporate, corporation, or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of the Board Resolution/Power of Attorney/Authorization Letter, etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.
7. Ballot paper form has also been placed on the website of the Company at: www.matcofoods.com. Members may download the ballot paper from the website or use an original/photocopy published in newspapers.

Shareholder / Proxy holder Signature/Authorized Signatory

(In case of corporate entity, please affix company stamp)

Date: _____